

Community Navigator Independent Contractor

Position: FLAP is seeking Spanish speaking Community Navigators, Independent Contractors (CNIC) based in any of the 102 Illinois' Counties, to support the organization's mission by distributing educational material and providing community outreach and education, information and referrals and connection to legal and social services. This is an independent contractor position most suitable for those individuals who would like to give back to their communities in their own schedule, between **120** to **240** hours per year. The CNIC can earn on average between **\$30** to **\$40** dollars per hour; rate varies depending on the requirements of each contract, the community outreach and education experience and the geographic location in Illinois of the independent contractor.

Employment Status: Independent Contractor

Work Schedule: Independent Contractor set their own schedule depending of the contract terms.

Background: FLAP is a 501(c)(3) non-profit organization, *at an exciting point in its growth*, committed to improve working conditions and opportunities for low-income workers and their households in the cannery, farming, greenhouse, landscaping, meat, nursery, packinghouse, poultry, restaurants, and snow plowing industries. The organization carries out its mission through advocacy, community outreach and education, litigation, community legal education, information and referrals, partnering with other organizations to fight human labor trafficking, preventing family separations by helping immigrants secure dual citizenship for their children and facilitating access to cash transfers to very low-income populations. FLAP provides these services free of charge and without regard to immigration status. FLAP does not receive funding from the Federal Legal Services Corporation.

For additional information please visit: <u>https://www.flapillinois.org/</u>

To sign up for FLAP's Newsletter: http://eepurl.com/gJwhRn

To see **FLAP**'s work in action and receive daily organizational updates, connect with FLAP on social media:

Bilingual Facebook page: <u>https://www.facebook.com/farmworkerlandscaper.advocacyproject</u> Facebook in Spanish, for workers: <u>https://www.facebook.com/landscaper.flap/</u>

For more information on the direct impact of FLAP's Executive Director's work, please visit: facebook.com/alexandra.sossa.3994

Twitter: <u>https://twitter.com/FLAPIllinois</u>

Instagram: https://www.instagram.com/flapillinois/

YouTube: https://www.youtube.com/channel/UCJAzURFw-j8tXJAy6PbEnBg

LinkedIn: <u>https://www.linkedin.com/company/farmworker-and-landscaper-advocacy-project</u> Thriller: <u>https://triller.co/@flapillinois</u>

Responsibilities:

- Deliver community outreach and education material along with presentations in person, at meetings, consulates, agencies, churches, public libraries, etc. in Lake County and surrounding areas.
- When there is a specific problem, ask the community to contact FLAP to conduct intakes.
- Make referrals to other needed services.
- Submit pictures and reports of their activities and number of people benefitting from their activities along with monthly invoices for payment.

Qualifications: 1) You <u>must</u> speak Spanish, 2) have access to a reliable vehicle for travel, legally mandated automobile liability insurance with your name on it and a valid driver's license, 3) provide the organization with a W-9 form, 4) ability to carefully document facts, maintain confidentiality of the information provided, 5) be comfortable in delivering presentations and leading training in front of a large group of people, and 6) must live in Lake County, Illinois.

Application: To be considered for the contract, please send your resume <u>via e-mail</u> indicating three dates with time frame you are available for a 15 minutes phone call for initial screening, virtual or in person one hour interview at FLAP's offices and date when you can begin working, to: <u>info@flapillinois.org</u> in attention to Bilingual Executive Director, Alexandra Sossa, or call at 1-888-451-3527 for more information.

Write: "CNIC" in the subject line of the e-mail. FLAP *will not accept incomplete applications*. Contracts will remain open until filled, but FLAP seeks to fill these contracts ASAP.

Note: this is a grant-funded contract; continued contract depends on performance and availability of funds.

FLAP is an Equal Opportunity Employer and has an affirmative policy to maintain the work place free of sexual harassment and intimidation!